



What is good about working here?

Temple Beth Israel is a nearly century old synagogue undergoing a transformative revival. Situated in one of the hippest areas of Los Angeles and just off the Gold Line, we are a multi-denominational community with progressive values. This position includes the opportunity for growth and an expanded role and salary in future years. Our Torah School currently has 25 students but at its height in 2011 we had 70. With the increased demographic influx, market research suggests we could exceed 100 students with a dedicated Torah School director. Membership has rebounded from 50 to 90 families in two years and we meet in a historic building surrounded by a native plant garden, palm trees, and hammocks. We have gained members during the pandemic and look forward to a splendid reopening. The community vibe is family like and informal with a truly intergenerational leadership. The role of Torah School Director contains significant potential for growth over time.

Educational Vision and Leadership:

Students gain an understanding of a diversity of ways of being Jewish. Students gain a sense of ownership and autonomy in the B'nai Mitzvah process and are prepared to leyn and speak about issues of personal importance through a Jewish lense. Students and parents learn together and are integrated into the synagogue and wider Jewish community. Students are encouraged to learn liturgical Hebrew and develop and deepen their spiritual practices.

Our new Torah School Director will select or design a proven, modern curriculum inclusive of different styles of learners. Curriculum must include how students can apply Jewish lessons in their modern lives and contain a social justice component. Our community is a blend of Conservative, Reform, and Reconstructionist and the curriculum should be employed to reflect this makeup. Many of our students come from families with one Jewish parent. Torah School Director should be High Tech and High Touch.

Management:

- Develop and monitor school budget under supervision of Executive Director
- Oversee acquisition and distribution of instruction materials
- Curate list of qualified Bar/t Mitzvah tutors with approval of Executive Director
- Develop and document school policies and disciplinary procedures
- Recruit, hire, and supervise qualified teachers
- Schedule and run regular teacher meetings
- Recruit and regularly thank parent volunteers as needed
- Submit a written report to Executive Director 1 week prior to board meetings
- Board meeting attendance encouraged
- Collaborate with Executive Director and Fundraising Chair on fundraising and grant opportunities
- Coordinate with Synagogue wide Calendering Process



Marketing Social Media:

Curate weekly email blast to parents with TBI branding
Regularly solicit parent feedback (PTA meetings)
Create a marketing and outreach plan to regrow the school to 70+ students
Outreach to local public and private schools, businesses, libraries, etc.

Workplace location and hours:

Zoom for now, after pandemic - on site at 5711 Monte Vista, Los Angeles, 90042
Hours per week minimum 16 but not more than 30 (varies by time of year)
Torah School takes place 9:00am to Noon on Sundays
Organize and lead 2nd Friday Night Shabbat Services: 10 per year
Attend at least one Shabbat Morning Service per month and encourage families to attend
Attend programming for Purim, Passover, Shavuot, High Holidays, and Chanukah
Weekly supervision with Rabbi to coordinate programs and relate pastoral issues
School ritual events: matriculation, graduation, open houses, parent meetings

Qualifications:

Required Experience: 3 years
Required Education: B.A. or M.A. in Jewish Education or equivalent from accredited institution
Ordained clergy may be eligible for parsonage
Additional required proficiencies: Zoom, Facebook, Instagram, Mailchimp, Slack
Not required but a plus: Songleading, Social / Environmental Justice Organizing, Twitch, Clubhouse, Nextdoor, Fortnite, Minecraft, Leyning, Handicrafts, Cooking, Baking, Pickling, Youtube

Job Description:

Part-Time Salaried \$36,000 p/a
July 1 - June 30
1 year contract to start with possible 2 year follow-ons
Growth based possibility for role compensation expansion
Reports to: Executive Director

Interview Process:

1. Preliminary interview with Executive Director / Rabbi and President
2. Follow on interview with above and Board Officers
3. 20 minute sample lesson open to Board and Stakeholder Families

Send Cover Letter and C.V. to TBILATorahSchoolSearch2021@gmail.com

* Background check will be required prior to start of employment